



STATE PHARMACEUTICALS CORPORATION OF SRI LANKA

VACANCIES

State Pharmaceuticals Corporation is the sole importer of pharmaceuticals and medical devices for the government hospitals and the leading importer and distributor of pharmaceuticals for the private sector in Sri Lanka.

Applications are invited from suitably qualified Sri Lankan citizens to fill the following vacancies.

1. MANAGER (MANAGEMENT INFORMATION SYSTEMS) MM 1.1 – GRADE II – (01 VACANCY)

Qualifications

- (a) (i) Bachelor's Degree in Information Technology or Computer Science of a University recognized by the University Grants Commission,
Or
(ii) Any other equivalent Degree relevant to the field of a University/ Institution recognized by the University Grants Commission,
And
- (b) Minimum of 03 years post qualifying experience relevant to the field of Management Information Systems of a Public/ Corporation/ Board/ Statutory Body / Reputed Mercantile Establishment.

Salary Scale : Rs. 66,470/-, 1,720/- x 10, 2,390/- x 15 – 119,520/- (Approximate monthly remuneration will be around Rs. 171,880/-)

Age Limit : Should not be less than 18 years and not more than 45 years. The upper age limit will not be applicable to Internal Candidates.

2. MANAGER (RESEARCH & NEW PROJECTS) MM 1.1 – GRADE II – (01 VACANCY)

Qualifications

- (a) (i) Bachelor's or BSc Special Degree in Marketing / Commerce / Business Administration / Economics of a University recognized by the University Grants Commission,
Or
(ii) Any other equivalent Degree of a University/ Institution recognized by the University Grants Commission,
And
- (b) Computer Literacy, **And**
- (c) Minimum of 03 years post qualifying experience relevant to the field of Planning of a Public / Corporation / Board / Statutory Body / Reputed Mercantile Establishment.

Salary Scale : Rs. 66,470/-, 1,720/- x 10, 2,390/- x 15 – 119,520/- (Approximate monthly remuneration will be around Rs. 171,880/-)

Age Limit : Should not be less than 18 years and not more than 45 years. The upper age limit will not be applicable to Internal Candidates.

3. ACCOUNTANT MM 1.1 – GRADE II – (01 VACANCY)

Qualifications

1). Professional :

- (a) (i) Intermediate Level of the Institute of Chartered Accountants of Sri Lanka (ICASL),
Or
(ii) Intermediate Level of Chartered Institute of Management Accountants (CIMA),
Or
(iii) Intermediate Level of Association of Certified and Corporate Accountants (ACCA),
Or
(iv) Higher National Diploma in Accountancy of a recognized Institution,
Or
(v) Equivalent qualifications relevant to the field of Accounting and Finance of an Institution recognized by a Professional Body.
And

- (b) Computer Literacy, **And**
- (c) Minimum of 03 years post qualifying experience relevant to the field of Accounting and Finance/Book Keeping/Auditing of a Corporation/Board /Statutory Body/Reputed Mercantile Establishment.

2). Educational :

- (a) (i) Degree in Management or Commerce of a University recognized by the University Grants Commission,
Or
(ii) Any other Degree relevant to the field of Accounting and Finance of a University / Institution recognized by the University Grants Commission,
And

- (b) Computer Literacy, **And**
- (c) Minimum of 03 years post qualifying experience relevant to the field of Accounting and Finance/ Book Keeping/Auditing of a Corporation/Board / Statutory Body/Reputed Mercantile Establishment.

Salary Scale : Rs. 66,470/-, 1,720/- x 10, 2,390/- x 15 – 119,520/- (Approximate monthly remuneration will be around Rs. 171,880/-)

Age Limit : Should not be less than 18 years and not more than 45 years. The upper age limit will not be applicable to Internal Candidates.

4. MANAGER (STORES & INVENTORY CONTROL) MM 1.1 – GRADE II – 01 VACANCY

Qualifications:

- (a) (i) Bachelor's Degree of a University recognized by the University Grants Commission,
Or
(ii) Any other equivalent Degree of a University/ Institution recognized by the University Grants Commission,
And

- (b) Computer Literacy.

And

- (c) Minimum of 03 years post qualifying experience in Stores Management of a Public/Corporation/ Board/Statutory Body/ Reputed Mercantile Establishment.

Salary Scale : Rs. 66,470/-, 1,720/- x 10, 2,390/- x 15 – 119,520/- (Approximate monthly remuneration will be around Rs. 171,880/-)

Age Limit : Should not be less than 18 years and not more than 45 years. The upper age limit will not be applicable to Internal Candidates.

5. ADMINISTRATIVE OFFICER JM 1.1 – GRADE II – (01 VACANCY)

Qualifications:

- (a) (i) Bachelor's Degree or BSc Special Degree in Human Resources Management of a University recognized by the University Grants Commission,
Or
(ii) Any other equivalent Degree of a University/ Institution recognized by the University Grants Commission,
And
- (b) Computer Literacy, **And**

- (c) Minimum of one year post qualifying experience relevant to the field of Human Resources/ Administration of a Public/Corporation/ Board/ Statutory Body/Reputed Mercantile Establishment.

Salary Scale : Rs. 53,250/-, 945/- x 10, 1,420/- x 18 – 88,260/- (Approximate monthly remuneration will be around Rs.145,842/-)

Age Limit : Should not be less than 18 years and not more than 45 years. The upper age limit will not be applicable to Internal Candidates.

6. PERSONAL SECRETARY JM 1.1 – GRADE II – 01 VACANCY

Qualifications:

- Having obtained a Bachelor's degree in a relevant field for the post which is recognized by the University Grants Commission.
OR
- Having obtained a Diploma / Higher Diploma (Course duration should not be less than one year (1) in a relevant field for the post with five (05) years' experience in a field relevant to the post.

Salary Scale : Rs. 53,250/-, 945/- x 10, 1,420/- x 18 – 88,260/- (Approximate monthly remuneration will be around Rs.145,842/-)

Age Limit : Should not be less than 22 years and not more than 45 years. The upper age limit will not be applicable to Internal Candidates.

7. MANAGEMENT ASSISTANT (STORE KEEPER) MA 1.1 – GRADE III – (02 VACANCIES)

Qualifications:

- (a) Passes in 06 subjects with 04 credits including Sinhala/Tamil, English, Mathematics and 01 other subject at the GCE (O/L) Examination, within not more than two sittings,
And

- (b) (i) Passes in at least 02 subjects (other than the General Paper) at the GCE (A/L) Examination (New Syllabus),
Or
(ii) Passes in 03 subjects at the GCE (A/L) Examination-(Old Syllabus),
And

- (c) Computer Literacy, **And**

- (d) Three years post qualifying experience as a Store Keeper of a Public/ Corporation/Board/reputed Mercantile Establishment.

Salary Scale : Rs. 34,890/-, 375/- x 10, 440/- x 7, 620/- x 4,825/- x 20 – 60,700/- (Approximate monthly remuneration will be around Rs. 110,457/-)

Age Limit : Should not be less than 18 years and not more than 45 years. The upper age limit will not be applicable to Internal Candidates.

The selected candidates will be entitled to an attractive range of fringe benefits including a monthly attendance incentive, encashment of unutilized leave, annual bonus, welfare benefits, medical benefits and medical insurance scheme for the employee and the family for hospitalization.

Applications should be with full bio-data including age, qualifications, training, work experience, present position, salary point and scale, previous positions held, dates of joining and leaving the previous employers, together with copies of certificates and names with addresses of two non related referees.

Please note that the applications without copies of the relevant certificates will be rejected.

Applications from employees of Public Sector Organizations should be forwarded through the respective Heads of Institutions.

If one applicant applies for several positions, those applications must be enclosed in separate envelopes. Envelopes enclosing applications should mark the post applied for on the top left hand corner and should be sent under registered cover on or before 27.01.2025 to reach;

**Deputy General Manager (HR & Administration)
State Pharmaceuticals Corporation of Sri Lanka
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Colombo 05.
Tel. 011-2320356/9**