

## **Examinations, Results of Examinations & c.**

### **MINISTRY OF FINANCE, PLANNING AND ECONOMIC DEVELOPMENT**

#### **Department of Government Valuation**

OPEN COMPETITIVE EXAMINATION FOR MAKING RECRUITMENT TO THE POST OF ASSISTANT VALUER OF CLASS II GRADE II OF OFFICER CATEGORY -2 OF FIELD / OFFICE OF THE DEPARTMENT OF GOVERNMENT VALUATION – 2024

THE Open Competitive Examination for making recruitment of 184 persons for the post of Assistant Valuer of Class II Grade II of the Department of Government Valuation will be held by the Director General of Sri Lanka Institute of Development Administration in the month of **March 2025** in Colombo only. The date of Examination will be informed through paper advertisement in due course. The Chief Valuer reserves the right of postponing or cancellation of the said Examination.

Applications are invited for this post from both males and females who possess the following qualifications.

#### **01. Qualifications :-**

##### **I. Educational Qualifications :-**

Should possess a Bachelor of Science Special Degree in Property Management and Valuation recognized by the University Grants Commission or should be a Chartered Valuer with the membership at Royal institution of Chartered Surveyors in United Kingdom.

##### **II. Physical Eligibility :-**

Every candidate should be of sufficient physical and mental fitness to serve in any part of Sri Lanka and to perform the duties of the post.

##### **III. Other Qualifications :-**

- (a) Shall be a citizen of Sri Lanka.
- (b) Applicants shall be of an excellent character.
- (c) Only if the applicant has fulfilled all the required qualifications as on 31<sup>st</sup> of December, 2024 he /she will be treated as fulfilling the qualifications required for sitting the Competitive Examination for making recruitment for the service.

#### **02. Age :-**

- I. Minimum Age limit :- Not less than 21 years
- II. Maximum Age limit :- Not more than 35 years  
(Accordingly only those who have born on or before 31.12.2003 or whose date of birth has been fallen on 31.12.1989 or thereafter are eligible to apply for this post.)

*Note :-* I. Any person who holds a priesthood of any religious sect will not be permitted to sit this examination.

- II. Any candidate who is awaiting for results of an examination related to the Degree may not sit for this examination. However, a person who has passed the Degree related to the above Qualifications may be permitted to sit for this examination at the event of submitting an official letter obtained from the Registrar of the University to prove that he / she has completed the Degree as at 31<sup>st</sup> of December, 2024.

#### **03. Conditions of Service :**

- I. Salary - The Consolidated salary scale of this post is mentioned below.

Salary Scale as per the Public Administration Circular No. 03/2016 is Rs. 34,605-10 X 660-11 X 755-15 X 930 – 63,460/- of the category of salary of MN 5.

- II. This post is permanent. You shall subject for the policy decisions to be made in future by the Government on scheme of Pension.
- III. The Candidates who may be selected will be appointed subjecting to three (03) year probationary period with effect from the date of appointment.
- IV. The Appointees shall appear before a medical examination conducted by a Government medical officer to check the physical eligibility as to whether to serve in any part of the Island or not.
- V. Appointees are abided to serve in any part of the Island.
- VI. Your attention is being drawn to the conditions in Procedural Rules in No. 2310/29 of the Public Service Commission and the general conditions related to the appointments made for the posts of Government Service published at the beginning of Paragraph (IIA) in Part I of this *Gazette*.
- VII. This post will be governed as per the provisions in Sri Lanka Valuation Service Minutes published in the *Gazette* Notification No. 2142/75 dated 27.09.2019.

**04. Method of recruitment :-**

Recruitments are made on the results of a Written Competitive Examination and a general Interview. Interview will be held for an equal number of applicants to be recruited as per the merit of the total marks of the applicants who have passed the written examination and eligible candidates will be selected. Marks will not be given at the Interview. Scrutinizing the relevant eligibility will only be made.

**05. Examination Procedure :-**

The Competitive Examination for making recruitment is consisted of a Written Question paper. The details of the same are mentioned below:

Subject No.	Name of Question Paper	Duration Hours/ Minutes	Minimum Marks to be obtained for passing the examination	Maximum Marks
01	General Intelligence Test and Aptitude Question Paper	2 Hours	40	100

General Intelligence Test and Aptitude Question Paper

Multiple Choice Questions and Structured questions related to the mathematical and logical subjects are included in the paper.

*Note :-*

This examination will be held in Sinhala, Tamil and English media. The medium of examination will not be permitted to change subsequently.

- (I) Marks will be deducted for illegible hand writings and grammatical mistakes.
  - (i) The Director General of Sri Lanka Institute of Development Administration will issue Admission cards for the candidates applied for sitting the examination. However, receiving of Admission Cards shall not be constituted as the fulfillment of eligibility to sit the examination.
  - (ii) Method of Evaluation : A priority list will be prepared as per the marks selecting the candidates who have secured 40% or more marks for the Question paper at the Competitive Examination. Number of candidates proportionate to the number of existing vacancies will be called for the General Interview commencing from the candidate who has obtained the highest marks among them.

## 06. Basis for the Selection :

The candidates who have passed the Written Examination and acquired the eligibility at the Interview will be selected to offer the appointments for making the relevant recruitment subjecting to the number of vacancies.

### (1) Issuance of results :

The Director General of the Sri Lanka Institute of Development Administration will hand over the Result Register prepared as per the merit of the total marks secured by candidates at the Written Examination to the Chief Valuer. Subsequent to informing the Chief Valuer that making appointment for the relevant post has been finalized, the Director General of the Sri Lanka Institute of Development Administration will inform the results personally by post to all the applicants who sit for the examination.

07. It is mandatory to complete all the qualifications related to the post on or before the closing date of applications for the examination by every applicant.

## 08. Mode of application :-

### Specimen Application form :

(I) has been published at the end of this notification. The application should be prepared by the applicants in the same medium of language in which the candidate intends to sit for the examination. Every part in the application shall be completed by the applicant as per the given instructions and if any sections are not applicable write the words "Not applicable" there. Keep in mind that leaving blank spaces in the application may result the rejection of application. (The application shall be prepared using A4 sized paper as to appear Nos. 01 to 05 of the Specimen application on the first page, the Nos. 06 to 11 on the second page and balance on the third page.). In preparing the application, name of the Examination shall be indicated in English language in addition to Sinhala in Sinhala applications and in English in addition to Tamil in Tamil applications. It will be useful to keep a photocopy of the completed application.)

### Closing Date of Applications :

(II) Applications shall be sent by registered post on or before **07<sup>th</sup> of February, 2025** to reach "The Chief Valuer, Government Valuation House, No. 748, Maradana Road, Colombo 10". Late applications will be rejected. In sending applications, "Open Competitive Examination for making recruitment to the post of Assistant Valuer of Class II Grade II" shall be indicated clearly on the top left hand corner of the envelope.

### Examination fees

(III) Receipt, obtained making payment of Rs. 1000/- as the examination fees at any Branch of the Peoples' Bank to be credited to the Revenue Head No. 236100189026654 of the Chief Valuer of the Department of Government Valuation shall be affixed on the application. Money orders or stamps will not be accepted for the Examination fee and the fee paid for the examination will not be refunded or transferred for any other examination on any reason. It will be useful to keep a photocopy of the receipt with the applicant.

### Applications of those who already in the Service.:

(IV) Applicants who are already serving in Government Departments/ Boards/ Corporations etc. shall submit their applications through the Head of the Department or Institution in which they are serving. Applicants are requested to submit their applications with sufficient time to the Heads of their Departments with a request to send their applications to reach the Chief Valuer of the Department of Government Valuation on or before **07.02.2025**. Applications shall not be sent in the name of the Director General of the Sri Lanka Institute of Development Administration or in the personal name of any other officer of the said Institution.

Even the applications submitted through the Departments after the due date will be rejected. If the signature and the official frank of the Head of the relevant Department / Institution have not been placed in attesting the applications of the applicants who are serving for Government service, such applications will be rejected.

**Attestation of the applications :**

- (V) The signature of the applicants already in the Government Service shall be attested by the relevant Head of the Department or an officer authorized to do so.

**09. Admission Cards of Examination :**

- (I) On the assumption that only those who have fulfilled the qualifications mentioned in the Gazette notification have applied, the Director General of the Sri Lanka Institution of Development Administration will issue Admission cards to the applicants in the prescribed age limits in the Gazette notification, who have submitted the duly completed applications along with the relevant receipts paying the examination fee before the closing date, with the correct medium of language intend to sit for the examination, the signature of the applicant and the attestation of signature, and the certificate of the Head of Department, only if applicable. Immediately after the issuance of admission cards, the Sri Lanka Institution of Development Administration will publish a newspaper advertisement mentioning the same. If an applicant has not received the Admission Cards even after two or three days from the date of publishing the Advertisement, he/ she shall inform the Sri Lanka Institute of Development Administration regarding the same as mentioned in the Advertisement. The name, address, National Identity Card number of the applicant and the name of the examination applied for shall be mentioned there. If you are an applicant from outside of Colombo, it is more productive to send a letter of request to the fax number mentioned in the advertisement along with the above details and a fax number to which a copy of the admission card may be sent. It would be more effective to keep a copy of the completed application form you kept with you, a copy of the receipt of the examination fee and the receipt of registration of the application in order to verify any necessary information requested by the Sri Lanka Institution of Development Administration.

**Attestation of the Admission Card for the Examination :**

- (II) The signature of the applicants who are already in the Government service shall be attested by the Head of the relevant Department or an officer authorized to do so. The signatures of other candidates on the application shall be attested by a person authorized to attest them. The attester shall be a Justice of the Peace, a Commissioner of Oaths, an Attorney at Law, a Notary Public, a Principal of a Government School, commissioned Officer of the Navy, Air force or Army, a Staff Grade officer holding a permanent post in the Government, a chief Incumbent Thero of a Vihare or any other person who holds a responsible post in any other religious Sect.

**Admission for the Examination**

- (III) Every Candidate who sits the examination shall get attested his / her signature in the Admission Card and shall sit the examination at the examination hall assigned. The Admission card in which his / her signature had been attested shall be handed over to the Supervisor of the Examination Hall. A candidate who does not produce the Admission card will not be permitted to sit for the examination.
- (IV) Applicants will not be informed of receiving the applications. The Candidates are subject to the rules and regulations stipulated by the Director General of Sri Lanka Institute of Development Administration regarding the holding of examination and the issuance of results. If such rules and regulations are violated, he / she will be subject to a penalty imposed by the Director General of Sri Lanka Institute of Development Administration.

*Note :-* Issuance of an admission card for examination to a candidate shall not be constituted as fulfilment of all the qualifications requested by this notification either to sit the examination or to hold a post.

10. **Identity :-** The candidates shall prove their identity to the satisfaction of the Supervisor of Examination. Any of the following documents will be accepted for this purpose.

- (i) National Identity Card
- (ii) Valid Passport
- (iii) Valid Sri Lankan Driving License

The applicants who fail to produce one of the documents mentioned above will not be permitted to sit the examination.

11. Penalty for providing false information :- The candidature of an applicant will be cancelled as per the rules and regulations of this examination if it is found that he /she does not eligible before the examination, at the event of holding examination or after the examination. If it is found that a candidate has intentionally furnished false information or has intentionally concealed any material fact or if it is proven at any time during his/her service that he/she was ineligible to sit for this examination, he / she will be liable to immediate dismissal from service. The candidature of candidates who have not duly fulfilled the requirements mentioned in this notification will be cancelled.
12. If any other relevant fact that has not been covered by these regulations will be determined at the discretion of the Chief Valuer.
13. If there is any inconsistency or incompliance among the Sinhala, Tamil and English media notifications, the Sinhala media notification shall prevail.

A.S.W.K. NANAYAKKARA,  
Chief Valuer of Government.

### Specimen Application Form

#### Open Competitive Examination for making recruitment for the post of Assistant Valuer of Class II Grade II of Officer category -2 of Field / Office of the Valuation Service of Sri Lanka– 2024

N.B. : “Open Competitive Examination for making recruitment to the post of Assistant Valuer of Class II Grade II of Officer category -2 of Field / Office of the Valuation Service of Sri Lanka” shall be indicated clearly on the top left hand corner of the envelope in which the application is enclosed and the application shall be sent by registered post to reach the address “The Chief Valuer of the Government, Government Valuation House, No. 748, Maradana Road, Colombo 10”.

(for Office Use only)

The medium of language sit for the examination  
Sinhala – 2, Tamil – 3, English – 4

Write the relevant number in the cage.)

(1) Name of Applicant :

1.1 Name with initials (Write the initials after the name) : .....

.....  
(In English Block letters – Eg. SILVA, A.B.)

1.2 Name in full :

.....

.....  
(In English Block letters)

1.3 Name in full : .....  
.....  
(in Sinhala / Tamil)

(2) Permanent Address : .....  
(In Sinhala / Tamil) .....  
(In case of changing the address, inform it immediately.)

The address to send the Admission Card (In English Block letters) :

.....  
.....

(3) Gender : Male - 0   
Female - 1   
(Write relevant number in the cage.)

(4) National Identity Card Number:

(5) Mobile Telephone Number:

(6) Civil Status : (Married - 1, Unmarried - 2)  
(Write relevant number in the cage.)

(7) Race : (Sinhalese -1, Tamil – 2, I. Tamil – 3, Muslim -4, Other -5)  
(Write relevant number in the cage.)

(8) Date of Birth : Year :     Month :   Date :

(Write relevant number in the cage.)

Age as at the closing date of applications :

Years :     Months :   Days :

(9) State whether you are a citizen of Sri Lanka by decent or by registration.

(In case of registration, mention the details. )

(10) Educational / Professional Qualifications :

<i>Examination / Degree</i>	<i>Effective Date</i>	<i>University / Institution</i>	<i>Subjects</i>

(11) Present Occupation and the details of the post held, if any.

<i>Post</i>	<i>From</i>	<i>To</i>	<i>Annual Salary</i>

(12) Have you been dismissed form service while holding a Government post?  
 (If so, give details)

(13) If there are any Departmental disciplinary inquiries pending against you? (If you are already in the Government Service)

(14) Have you ever been convicted for any offence in a Court of Law ?

(15) Examination Fee (Original of the receipt shall be affixed)

i. Branch of Peoples Bank where the payment made: .....

ii. Amount paid : .....

iii. Date of payment : .....

iv. Receipt No. : .....

Affix the original of receipt of making payment of Examination fee as not to fall.  
 (Keep a photocopy with you.)

(16) Declaration of Applicant:

I hereby certify that the particulars furnished by me in this application are true and accurate. I am also aware that if any particulars contained herein are found to be false, before selection, I am liable to be disqualified and to dismiss from service without all rights if any inaccuracy is detected after the appointment.

I am subject to the rules and regulations stipulated by the Director General of Sri Lanka Institute of Development Administration regarding the holding of examination and the issuance of results.

Date : .....

.....  
 Signature of Applicant

Attestation of the Signature of Applicant (Strike off the words inapplicable) :

I, do hereby certify that Mr. / Mrs./ Miss. (Name in full) ..... who submits this application is personally known to me, he / she has paid the prescribed examination fee, the receipt has been affixed hereon and he / she placed his / her signature in my presence on ..... day of ..... in 2025.

.....  
Signature of the attester

Full Name of the Attestor : .....  
Designation : .....  
Address : .....  
(Place the official frank.)  
Date : .....

Recommendation of the Head of the Institution if the applicant is in Government service / Provincial Government Service / Corporation of the Government.

I certify that Mr. / Mrs. / Miss ..... whose particulars are mentioned above is personally known to me, is serving in this ..... (Ministry / Department / Government Corporation), that there is no any disciplinary inquiry pending against him / her, that the receipt has been affixed hereon, and he / she placed her signature on ..... in my presence.(Furthermore, I declare that I am subject to the rules and regulations stipulated by the Director General of Sri Lanka Institute of Development Administration regarding the holding of examination and the issuance of results.)

He / She may be released from the service of this Department / Corporation if he / she is selected for making appoint in a post of Assistant Valuer of Class II Grade II of Officer category -2 of Field / Office of the Sri Lanka Valuation Service.

.....  
Signature of the Head of the Institution.

Full name of the Head of Institution : .....  
Designation : .....  
Official Address : .....  
(Place the official frank.)  
Date : .....