User Guide for G.C.E. (A/L) Examination – 2023(2024) Application for Re-scrutiny of Results

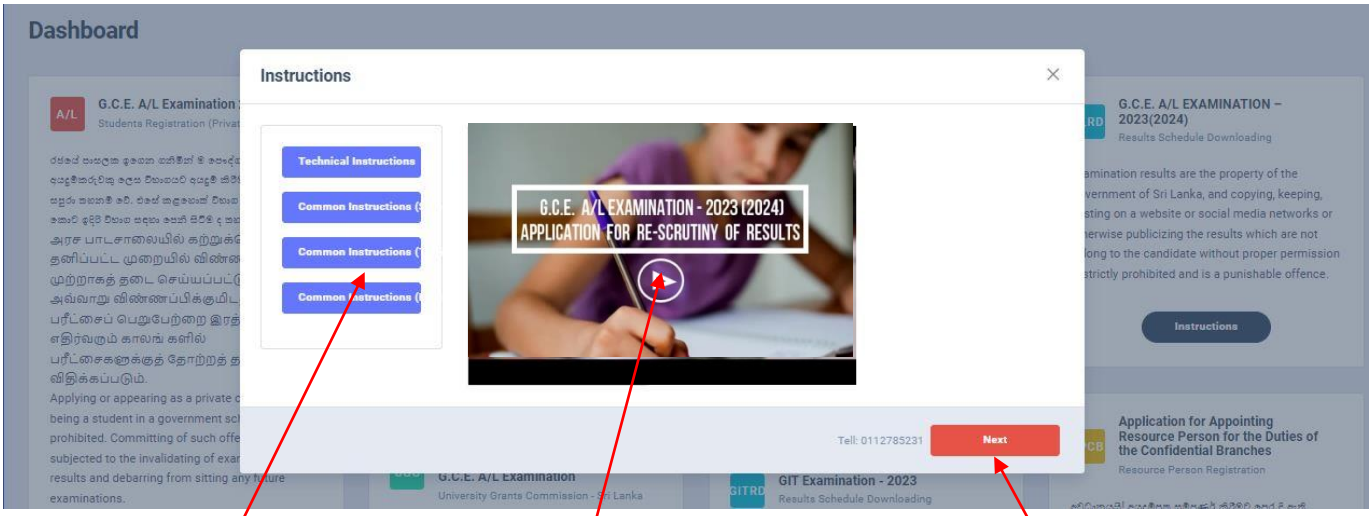
1. Log in to the Exam Information Center and select the application- " **G.C.E. (A/L) Examination – 2023(2024) Application for Re-scrutiny of Results**"

Figure 1

2. Click on Instructions

Figure 2

3. Read the instructions before fill in the application



Click for Common Instructions

Click this to watch the Instructions Video

Select Next and go to the Re-Scrutiny Application

After you logged to the system using the NIC (which was used to apply for the exam) the details of your result sheet will be automatically displayed

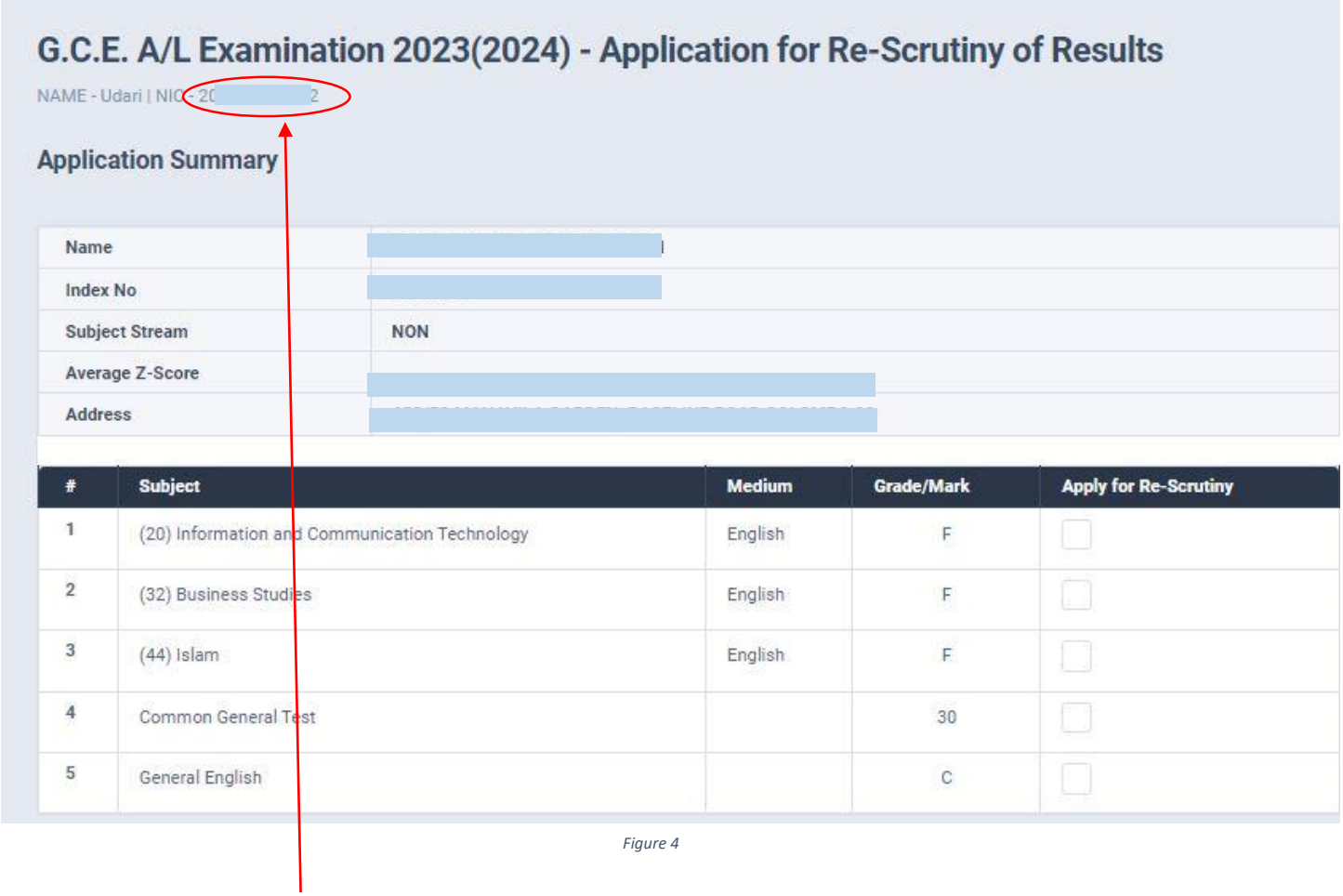


Figure 4

NIC which was used to apply for the exam

4. Check whether your details are correct

   Check your **Name**, **Index Number**, **Medium** and **Results**

   If any of above details are **INCORRECT**, please inform **School Examinations and Evaluation branch immediately – 0112785231, 0112785681, 0112785216**

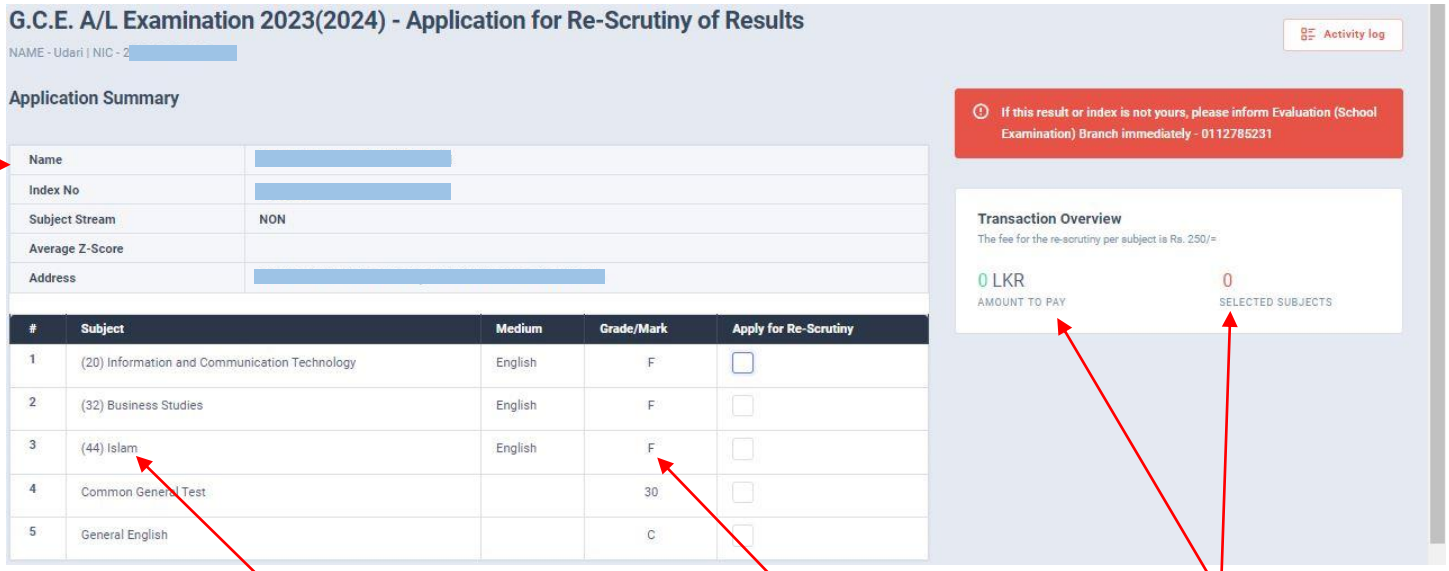


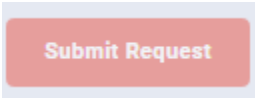
Figure 8

Subjects you applied

The result you got

Still the payment and subjects are zero

Name and the Index Number

5. Now select the subjects you wish to apply for Re-Scrutiny, then only  becomes active, click on it

button

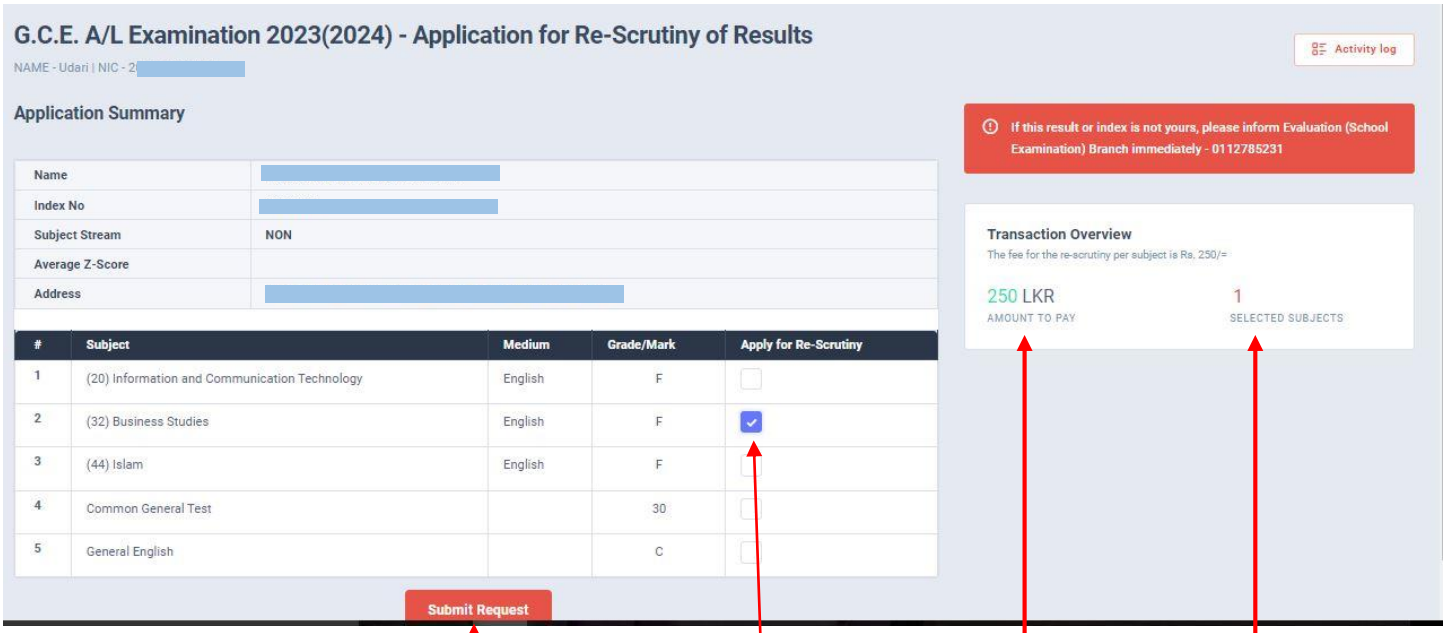


Figure 9

Click this

Select the subject or subjects you wish to apply for Re-Scrutiny

Total payment

No of subjects you applied

Application Summary

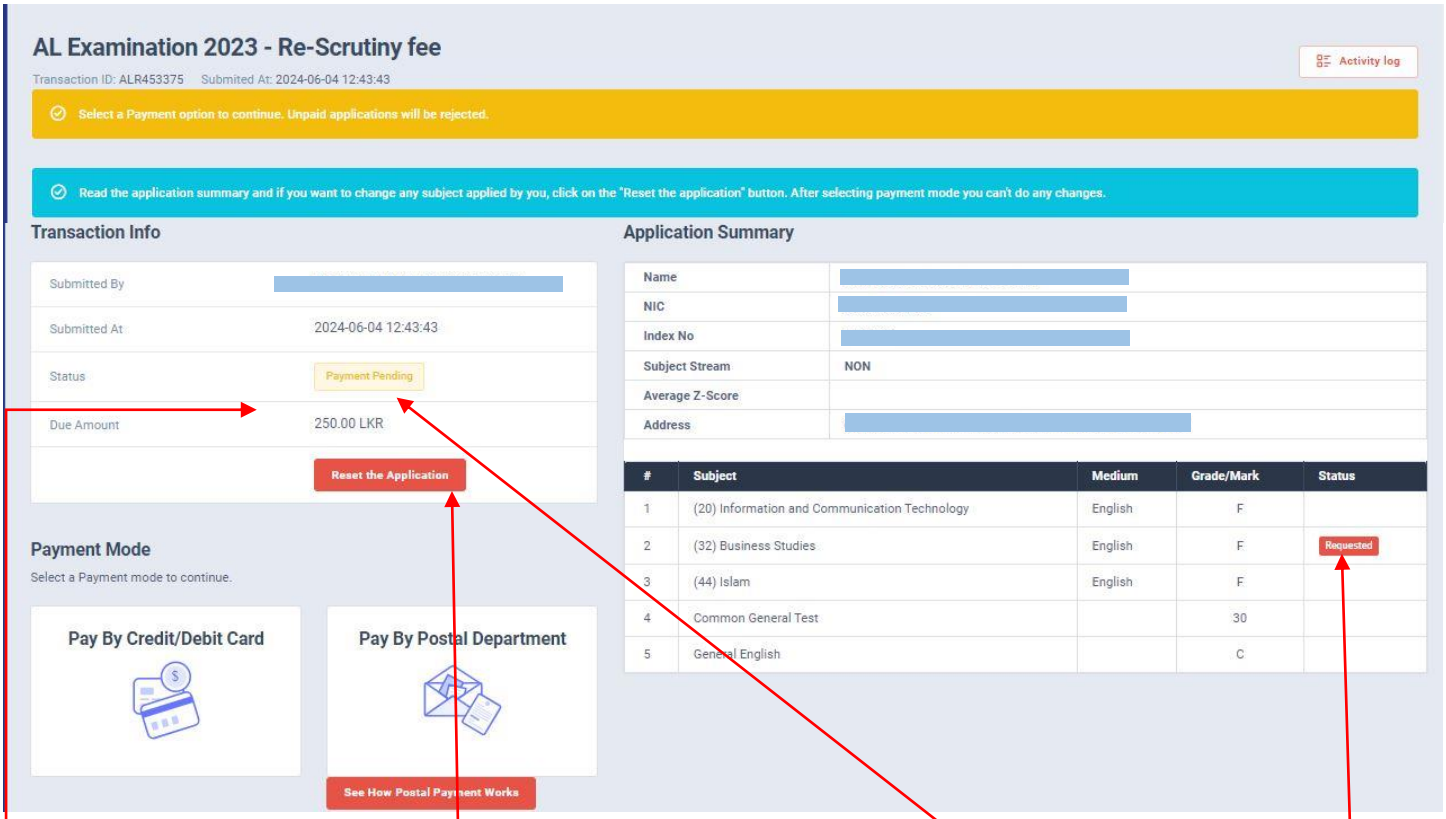


Figure 10

Due Amount for subjects you applied

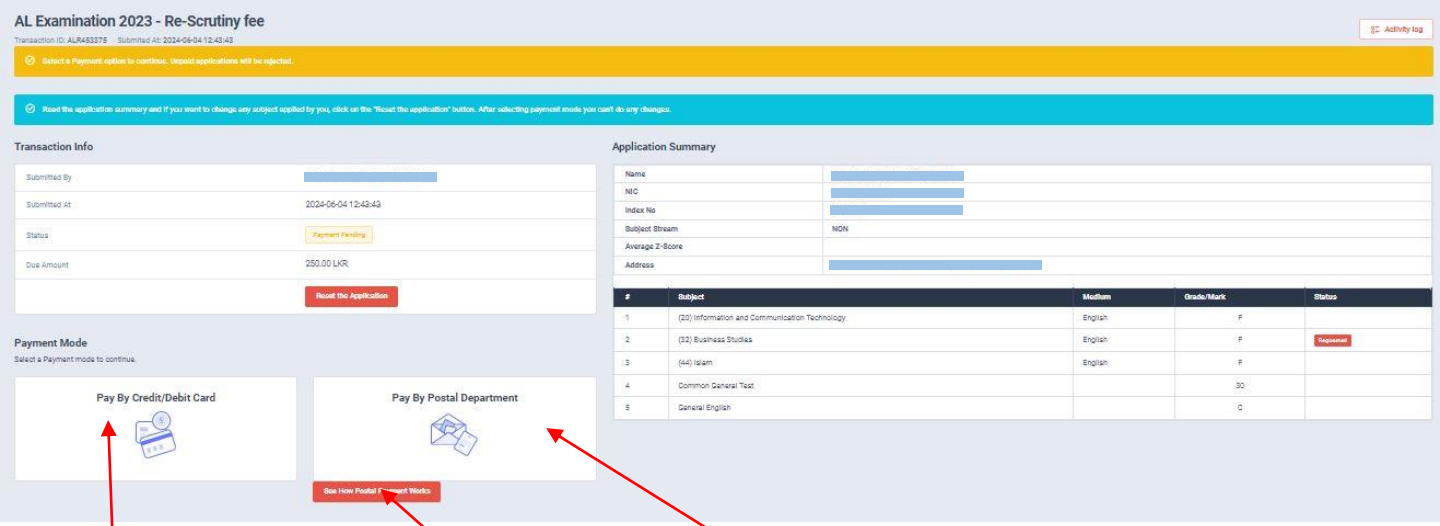
If you want to change the details, click this to Reset the application

Payment status

Check the status of the subjects you applied

6. If above application summary is correct now you can select a payment mode.

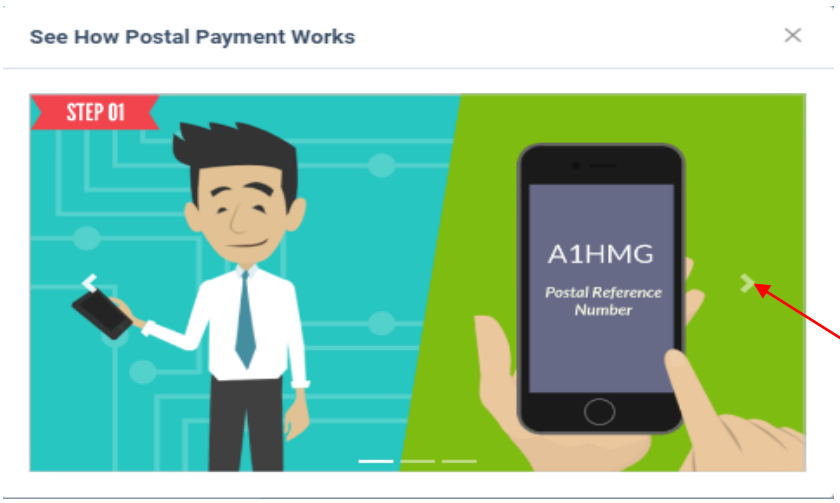
There are **TWO** types of payment methods
Select **ONLY ONE** payment method to pay your Application fee.
Watch **"See How Postal Payment Works"** video before select the postal payment method



Pay by Credit/Debit Card

See how postal payment works

Pay by Post Office



Click this to see the next steps

Figure 11

I. Pay by Credit/Debit Card

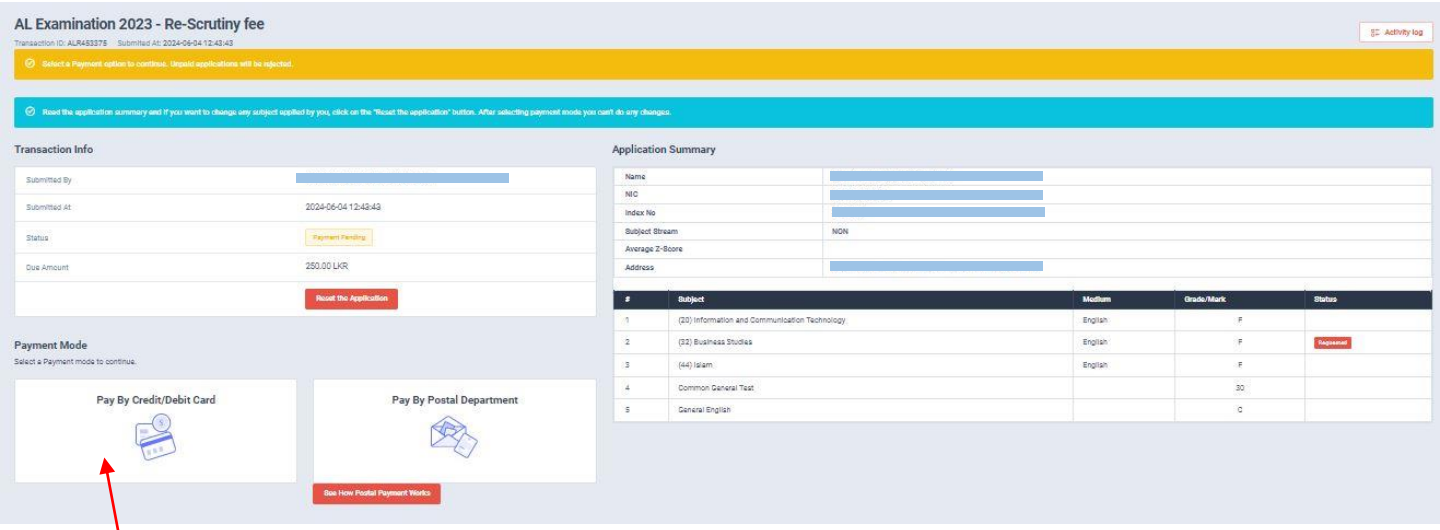
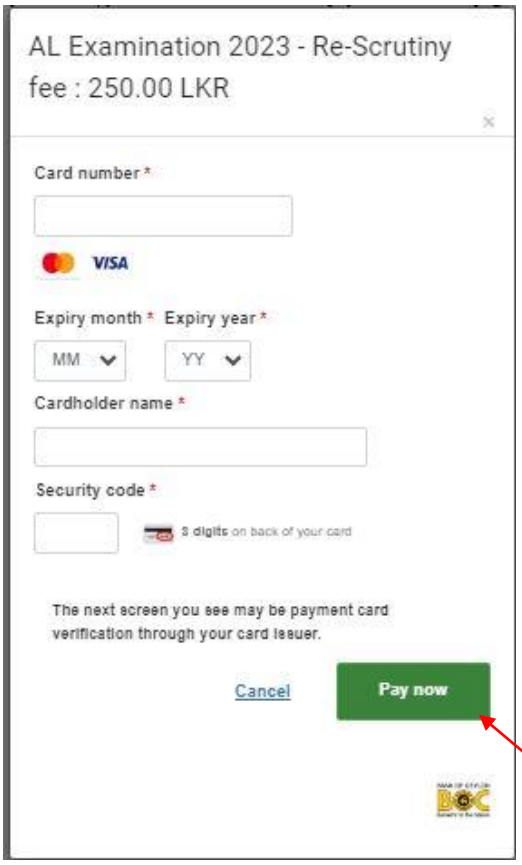


Figure 12

Click this

Enter your Credit/Debit card details and click Pay Now.



Click this

Figure 13

II. Pay by Post Office

When you click the Postal payment you will receive a SMS (with a reference number) to your mobile and pop-up message will be displayed.
Read it and click ok.

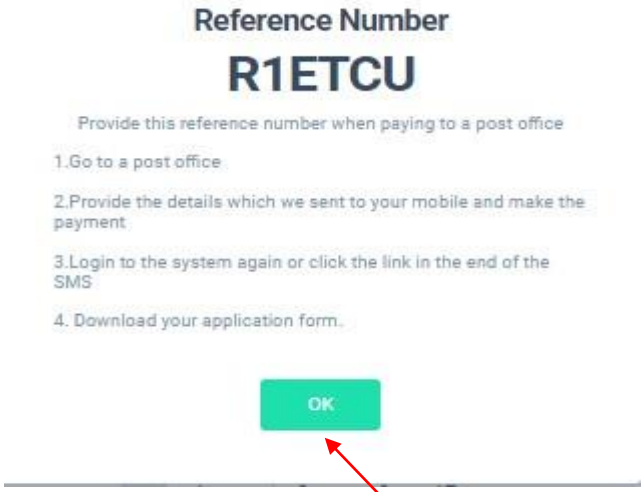


Figure 14

Click this

- Provide the reference number to the post office and pay the Re-Scrutiny fee.
- You will receive a SMS mentioning that your postal payment is **SUCCESSFUL**.
- After completing the postal payment, download the Application by Login to your account. For this, simply you can use link which was sent to your mobile.

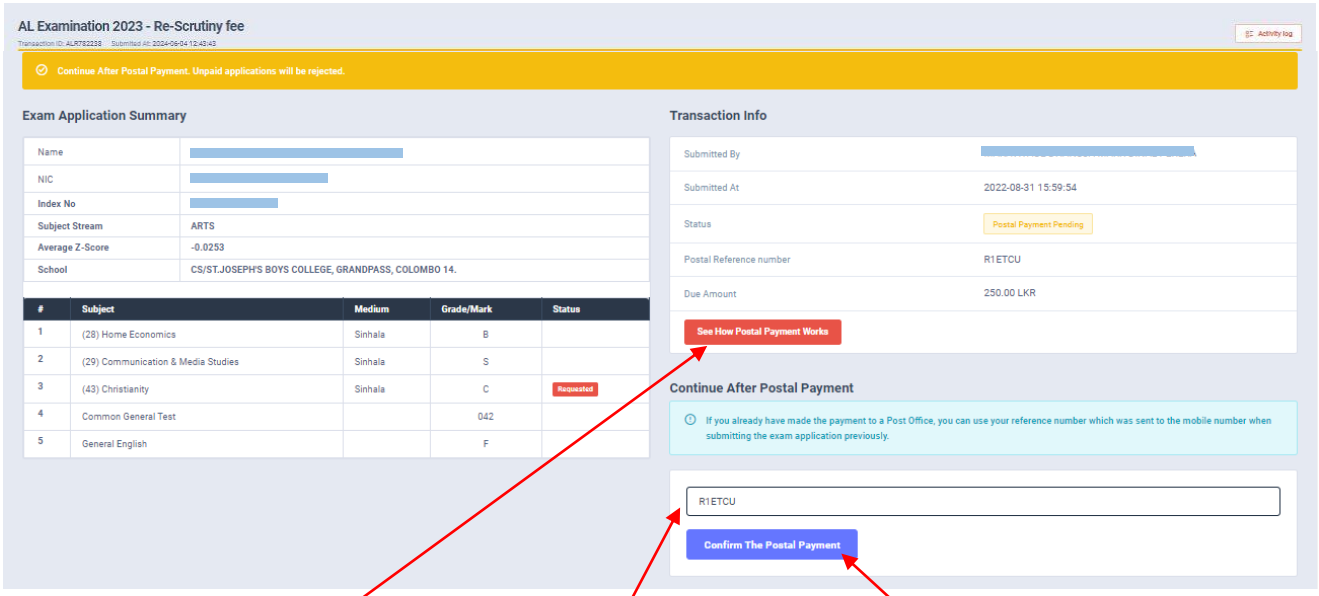


Figure 15

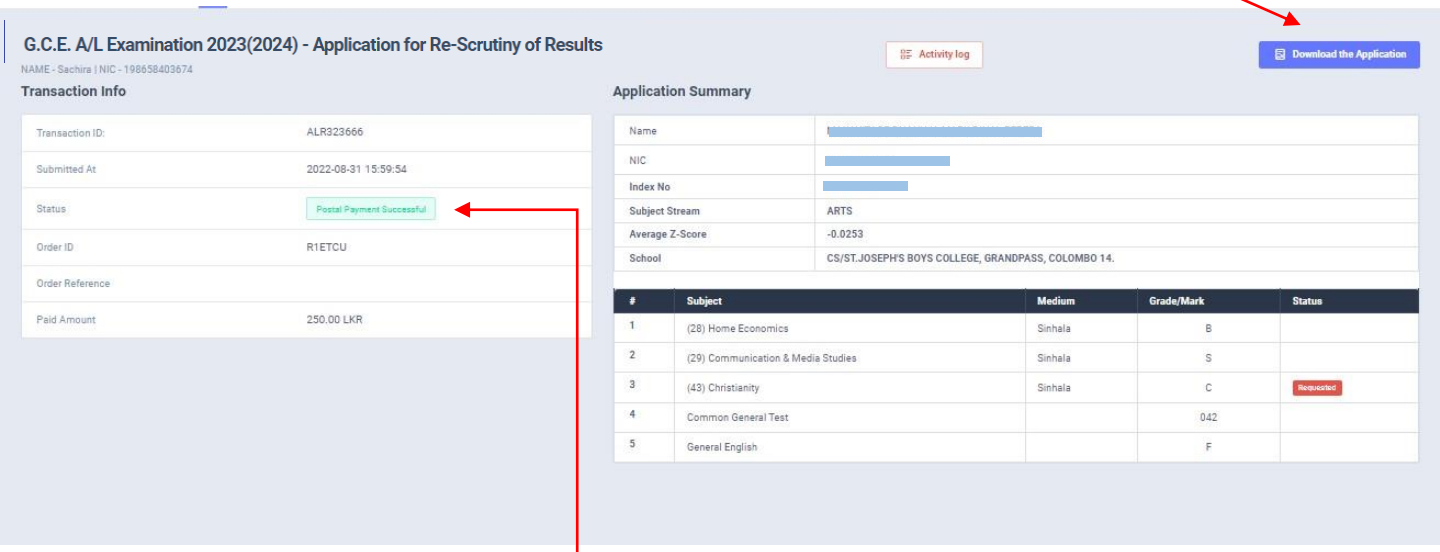
See how postal payment works

Enter reference number here after you paid

Click this to confirm your payment

7. After you made the payment, you can download your "Application for Re-Scrutiny of Results"

Click here to download the application



Status of your payment

Figure 16

If your payment successfull and still you cannot see button

switch on Desktop Mode in your web browser.

8. Download the PDF application and keep it safely with you

DEPARTMENT OF EXAMINATIONS

G.C.E. (A/L) EXAMINATION - 2023(2024)

APPLICATION FOR RE-SCRUTINY OF RESULTS

01. Index No. [redacted]

02. Name of the Candidate [redacted]

03. N.I.C. No. [redacted]

05.

#	Subject	Medium	Grade/Mark	Status
1	Accounting	Sinhala	B	Requested
2	Common General Test		24	Requested
3	General English		F	Requested

06. Are You a School Candidate? YES

07. Name of the Examination Center [redacted]

08. **Information about the Payment**

Amount (LKR): 750.00 Payment Method: POST

Number of the Receipt : ALR728265 Date 2024-05-30

Reference No. R6Q6V3

H.J.M.C. Amith Jayasundara

Commissioner General of Examinations

Note: Keep this application safe with you for future reference, no need to post or email any copy of this to Department of Examinations.

This is a computer-generated document. No signature is required.

Figure 16

- For further details, contact;

School Examinations Evaluation Branch – 0112785231, 0112785681

- For more technical support contact;

Online Unit - 0113671568, 0113661122