

11. Certification of the head of the department:

I certify that,

1. The particulars furnished by the above officer have been checked.
2. He/she is eligible to sit for the examination.

.....,
Signature of Head of Department and Official stamp.

Name :-
Designation :-
Address :-
Date :-

06-99/2

MINISTRY OF EDUCATION

Open Competitive Examination to recruitment of Teacher Assistants on school basis for Tamil medium schools affiliated to the Estate areas of the Island– 2024

THE Applications are hereby called from both qualified male and female to recruit as teacher assistants on school basis for Tamil medium schools affiliated in the Estate areas of the Island. The respective application has been published under “Online Applications- Recruitment Exams” in “Our Service” in the website www.doenets.lk of the Department of Examinations and the applications can be submitted only *via* online. Acceptance of applications commencing at **09.00 a.m on 14.06.2024** and closing at **09.00 p.m on 12.07.2024**. This examination will be held in the month of **August 2024**.

02. Method of Recruitment :

- 2.1 A written examination will be held by the Commissioner General of Examinations as per the Sec. 10.1 of this *gazette* notification.
- 2.2 Three (03) times of existing number of vacancies from those who have obtained a minimum of 40 marks for each question paper will be called for the general interview; as per the section 10.2 of this *gazette* notification, based on the merit order of the total marks scored in the written Examination. The list of applicants qualified for the general interview will be published on the official website of the Department of Examinations, Sri Lanka (The applicants who have not fulfilled the qualifications will be rejected at the General Interview)
- 2.3 The applicants who qualify from the General Interview will be subjected to a Practical Test in terms of Section 10.3 of this notification. The marks obtained at the practical test will directly be sent to the Department of Examinations by the Ministry of Education.
- 2.4 Recruitment will be made on school based system according to the number of vacancies, in the subject and merit order of total marks obtained by the applicant at the Practical Test and the Written Examination.
- 2.5 The list of vacancies in the subjects of appointment related to this *gazette* notification is mentioned in Schedule 04. Recruitment will be done only for the vacancies mentioned in that schedule.

Note 1

In the event where several applicants requesting the same school have obtained equal marks, placement to the school will be decided by the Secretary of the Provincial Ministry of Education.

- 2.6 Since applicants are recruited for these vacancies on school based system, transfers will not be provided under any circumstances until completion of a period of ten (10) years.

03. Conditions of Employing in Service :

- 3.1 Applicants shall be recruited as teacher assistants for a period of 05 years in a government schools having vacancies on the basis of the merit order of the total marks obtained at the relevant written examination and the practical test.
- 3.2 The teacher assistants recruited in this way shall, within 05 years from the date of their first appointment, complete a teacher training course recognized by the Ministry of Education or a degree in the relevant subject from a university/institute of higher education recognized by the University Grants Commission in accordance with 13.9 of the Sri Lanka Teacher Service Minute, shall be taken and from the effective date of said teacher training or degree he/she shall be confirmed at the appointment in Grade 3-1(a) or 3-1(b) of the Sri Lanka Teacher Service.
- 3.3 The service of the teacher assistants who fail to meet the qualifications mentioned in 3.2 above within the prescribed period of (5) years shall be terminated.
- 3.4 Priority shall be given to applicants residing within the area where the estate school is located, when the appointments are given.
- 3.5 This appointment is subject to Procedural Rules of the Public Service Commission, Establishments Code of the Democratic Socialist Republic of Sri Lanka, Financial Regulations of the government and other Departmental Orders.
- 3.6 This appointment is subject to the Provisions stipulated in the Service Minute of the Sri Lanka Teachers' Service published on 23.10.2014 in the *Gazette Extraordinary* No. 1885/38 of the Democratic Socialist Republic of Sri Lanka and the revisions made to the Service Minute hereinafter and the general conditions applicable to the appointments made in the Public Service.

04. Salary Scale

Applicants selected as Teaching Assistants shall be paid an allowance of Rs.20,000.00 per month inclusive of all allowances.

05. Educational and Other Qualifications :

- 5.1 As per the Service Minute of the Sri Lanka Teachers' Service published in the *Extraordinary Gazette* No.1885/38 dated 23.10.2014 of the Democratic Socialist Republic of Sri Lanka, the applicants should have fulfilled the following qualifications as at 14.06.2024.
- 5.2 Based on the policy accepted by the Ministry of Education, G.C.E (Ordinary Level) and G.C.E (Advanced Level) Examination should be passed as follows:

Having passed the G.C.E. (Ordinary Level) examination in 6 subjects including Mother Language and Mathematics with 3 credits and a credit pass for the subject applied in not more than two attempts in 2 consecutive years.

Having Passed all 03 subjects at once in G.C.E (Advanced Level) examination.

Note 2

As per the provisions of the Service Minute of the Sri Lanka Teachers' Service, each applicant must have passed Sinhala or Tamil as a subject in the G.C.E (O/L) examination. Those who have passed other examinations recognized by the Commissioner General of Examinations as similar to G.C.E (O/L) examination can also apply for this.

5.1.4 . Age Limit:

The applicants should not exceed 35 years in age as at the closing date of application.
(Accordingly, only the applicants whose birthdays fall on or before 14.06.2006 and on or after 14.06.1989 can apply for this post)

5.1.5. Other requirements:

- i. Applicants should be the citizens of Sri Lanka
- ii. Should possess a good moral character
- iii. All the qualifications required for the recruitment to the post should have been fulfilled by the closing date of calling for applications
- iv. Applicants must have to prove permanent residence in an estate area (In an area where education zones mentioned in Schedule 03)

(A copy of voter registration extraction certify by the Grama Niladhari and recently obtained certificate of Grama Niladhari should be presented.)
- v. Every applicant should be physically and mentally fit enough to serve in any part of Sri Lanka and to perform duties of the Post.
- vi. If the applicant having special needs appear for this examination, that matter should essentially be mentioned in the application, and the copies of the relevant medical certificates should be presented together with the printed copy of the application by post to the Commissioner General of Examinations, Institutional Examinations Organization Branch, Department of Examinations-Sri Lanka, Pelawatta, Battaramulla.

06. Method of Application :

6.1 Online application should be completed in English language only. Download the common instructions prepared in relation to online application. Thoroughly follow these instructions when completing the application. If it is required to amend the applications submitted online, the opportunity has been given for that until the closing date of applications. The incomplete applications will be rejected without notice.

6.2 Examination Procedure

6.2.1 This examination will be held in Tamil medium.

6.2.2 The examination will be held only at the Examination Centers set up in the District stated in Schedule 03 at the end of this recruitment notification. The district applied for by the applicant should be as per Schedule 03 and the district applied for will not be allowed to be changed later. In case there will not be sufficient number of applicants for the establishment of an examination center in a particular town, those applicants will be directed to an examination center established in the town indicated as their second preference or in another nearby district. Further, if a sufficient number of candidates have not applied for the establishment of examination centers in all or more of the proposed towns, the arrangements will be made by the Commissioner General of Examinations to conduct the examination only in Colombo.

6.2.3 Each Applicant should sit for question papers of this examination in the medium of Tamil language only.

6.2.4 The examination consists of two (02) question papers. Each applicant should sit for all two (02) papers. An applicant should score at least 40% marks for each paper to pass the examination.

6.2.5 Number of applicants recruited at a time will be determined by the Appointing Authority.

- 6.3 Only one application can be submitted by one applicant .
- 6.4 On the presumption that only the eligible persons have applied and paid the prescribed examination fee and have properly submitted the online applications on or before the closing date of applications, the admissions will be issued for the applicants by the Commissioner General of Examinations only through the online method. A web notice will be published on the Department of Education website by the Department of Examinations once the admissions are issued and the applicants will be informed through a text message. Any applicant, who has not received the admission within 02 or 03 days of the notice, should inquire from the Institutional Examinations Organization Division of the Department of Examinations. In such inquiry, the applicant should accurately mention the title of the examination applied, full name of the applicant, National Identity Card Number and the address. If the applicant is a resident outside of Colombo, it will be effective to send a request letter to the fax number mentioned in the notice, along with the fax number of the applicant so that a copy of the admission can be obtained promptly *via* fax. In inquiring so, it will be useful to get prepared to produce the copy of the application kept with the applicant and the receipt obtained after paying postal registration fees.

07. Sitting for the Examination :

- 7.1 An applicant should appear for the examination only at the examination hall allotted to him. Applicants who change the examination hall without written permission obtained from the Commissioner General of Examinations will have their results suspended. Every applicant should get his/her signature attested in the admission and submit the admission to the Supervisor on the date he/she first sits the Examination in the specified Examination Hall. Applicants are subject to rules and regulations imposed by the Commissioner General of Examinations on the conduct of Examination. He/she is liable to any punishment imposed by the Commissioner General of Examinations if such rules and conditions are violated.

Note 3

The issuance of an admission to an applicant for the examination is not considered as an acceptance that he or she has fulfilled the qualification to sit the examination or to hold a post. Merely passing the examination will not be considered as a qualification to get the appointment.

08. Identity of Applicants:

- 8.1 An applicant should prove his/her identity at the Examination Hall to the satisfaction of the supervisor of Examinations in relation to every subject that he/she appears for. An applicant should submit one of the followings to prove the identity.
- i. National Identity Card
 - ii. Valid Passport
 - iii. Valid Driving License in Sri Lanka
- 8.2 Further, the applicants should enter the examination hall without covering the face and the ears so that their identity can be confirmed. Those who refuse to prove their identity will not be allowed to enter the examination hall. Moreover, the applicants should remain without covering the face and the ears from the moment they enter the examination hall until they leave the hall after examination enabling the officials to identify the applicants.

09. Punishment for providing false information:

The accurate information should be very carefully furnished in filling the application. His/her candidature may be cancelled in any instance before the examination or at the conduct of the examination or after the examination if it is revealed that the applicant of this examination is not qualified.

10. Syllabus:

10.1 Written Examination

Number of question papers prescribed for this examination is two. It is obligatory to appear for both the papers to qualify.

(i). **Aptitude Test - 1 hour (100 Marks)**

It is expected to measure the analytical skill, logical understanding, ability of interpretation, ability of applying to other situations, skill of quantification, understanding the relationship between time and space of the applicant in relation to the problems presented in a numerical, textual and figurative context and in pertaining to the interrelations. This will consist of fifty (50) MCQ and short answer questions. All questions should be answered.

(ii). **General Knowledge – 01 hour (100 Marks)**

This question paper consists of fifty (50) MCQs and Short Answer Questions which aim at testing the general knowledge of the applicant in the field of teaching and / or general knowledge on local trends that have taken place and that are currently taking place in education sector and general knowledge on the modifications occurred after 2010 in relation to the education, higher education, technical teacher education. All the questions should be answered.

10.2 General Interview

Marks will not be allocated for the general interview.

Note 4

Objectives expected to be achieved

To test whether the qualifications mentioned in this notification published in compliance with the Service Minute and to test physical qualifications.

10.3 Practical Test

The applicants are expected to do a presentation under a topic identified by applicants as the Practical test. A duration not less than 05 minutes will be given for the presentation and the marks allocated will be as follows.

Serial No.	Criteria for awarding marks at the Practical Test	Maximum Marks	Minimum Marks required to pass
01	Approach to the Objective	05	02
02	Personality and Voice Control	05	02
03	Clarity in Communication	05	02
04	Time Management	05	02
05	Use of Presentation Techniques	05	02
	Total Marks	25	10

Note 5

Objectives expected to be achieved –

Measuring the applicant's competency in learning- teaching process which is an important aspect in the profession of teaching.

10.3.1 **Method of Practical Test**

- (i) A duration not less than 5 minutes will be given for practical test
- (ii) Maximum marks attainable for the practical test is 25 marks.
- (iii) At least two (02) marks for each criterion should be scored to pass the practical test.
- (iv) The practical test is conducted by an Interview Board appointed by the Secretary to the Ministry of Education.

10.3.2 Objectives of the criteria

- (i) **Approach to the Objective**
Evaluation of the ability of explaining the objective of the lesson and approaching the lesson successfully
- (ii) **Personality and Voice Control**
Evaluation of good personality as a teacher and ability of voice control in teaching
- (iii) **Clarity in Communication**
Evaluation of the ability of effectively communicating relevant points in learning/teaching process
- (iv) **Time Management**
Evaluation of the skill of reaching the objective within given time
- (v) **Use of Presentation Techniques -**
Evaluation of the ability of using presentation techniques to achieve the objective

11. Examination Fees :

11.1 Examination fee is **Rs. 600/-**. Only the following payment methods allowed by the online system should be used to pay examination fees

- I. Any Bank Credit Card
- II. Through any bank debit card with internet transaction facilities
- III. Bank of Ceylon Online Banking Method
- IV. Bank of Ceylon Teller Slip Payments

Note 6

Instructions in relation to above payment methods are published in the website under technical instructions for the examination.

11.2 Receipt of payment will be acknowledged through an SMS or an e-mail. The total amount of the examination fee should be paid, and the applications with less payment will be rejected. The Department of Examinations will not be responsible for any fault occurred in paying examination fees through above payment methods.

11.3 Examination fees paid will not be returned or exchanged for any other examination at any cost.

12. Examination Results:

12.1 The final result list will be prepared so that the number of applicants equal to the number of vacancies is included according to the priority of the total marks obtained from the written examination and the practical test of the applicants who have appeared and passed the written examination. The measures will be taken by the Commissioner General of Examinations to personally inform the results to all applicants or to publish results in website www.results.exams.gov.lk

13. Instructions to fill the application:

The online application has been prepared using the following schedules (01, 02, 03 and 04)

Schedule - 01

Language medium	Code No.
Tamil	03

Schedule - 02

Province	Code Number
Western Province	01
Central Province	02
Southern Province	03
North West Province	04
Uva province	05
Sabaragamuwa Province	06

Schedule 03

District of Residence	District No.	Zone of Residence
Colombo	01	Homagama
Kalutara	02	Horana
		Matugama
		Kalutara
Kandy	03	Kandy
		Gampola
		Wattegama
		Teldeniya
		Katugastota
		Denuwara
Matale	04	Matale
		Naula
Nuwara Eliya	05	Nuwara Eliya
		Kothmale
		Hatton
		Walapane
		Haguranketa
Badulla	06	Badulla
		Bandarawela
		Welimada
		Passara
		Viyaluwa
Monaragala	07	Monaragala
		Bibila
Galle	08	Elpitiya
		Udugama
Matara	09	Akuressa
		Deniyaya

District of Residence	District No.	Zone of Residence
Kurunegala	10	Kurunegala
Ratnapura	1 1	Ratnapura
		Nivitigala
		Balangoda
		Embilipitiya
Kegalle	1 2	Kegalle
		Dehiovita
		Mawanella

Schedule 04**Provincial Vacancies (Tamil Medium)**

Sub No.	Subject	Western	North Western	Central	Sabaragamuwa	Uva	South
01.	Primary	50	06	331	131	78	13
02.	Primary (English)	29	-	167	57	09	-
03.	Special Education	-	-	-	01	-	-
04.	Primary Aesthetics	-	-	-	08	-	-
05.	Science	12	02	60	33	21	06
06.	Mathematics	10	02	96	39	35	09
07.	Tamil	02	-	55	14	09	07
08.	English	05	-	75	40	42	05
09.	History	02	05	60	19	21	05
10.	Islam	-	-	-	03	04	-
11.	Roman Catholic	01	-	17	01	-	02
12.	Christianity	-	-	8	03	-	03
13.	Geography	09	-	50	45	31	02
14.	Civic Studies	02	-	50	41	21	04
15.	Business and Accounting	03	-	-	19	21	-
16.	Entrepreneurship Studies	-	-	-	01	-	-
17.	2 nd Language Sinhala	02	-	90	06	32	02
18.	Karnatac Music	01	-	25	36	02	02
19.	Art	03	01	-	36	22	05
20.	Dancing (Bharat)	03	-	25	35	28	02
21.	Drama and Theatre	-	-	-	05	-	04
22.	Appreciation of Literary	-	-	-	10	10	-

Sub No.	Subject	Western	North Western	Central	Sabaragamuwa	Uva	South
23.	Appreciation of Literary (Arabic)	-	-	-	02	-	-
24.	Information Commiunication Technology	02	-	-	47	49	05
25.	Agriculture and Food Technology	04	-	-	15	15	01
26.	Art & Craft	-	-	-	01	-	-
27.	Home Economics	08	-	-	14	15	-
28.	Practical Technical Skills	03	-	-	05	06	-
29.	Health and Physical Education	08	03	-	40	12	06
30.	Communication and Media Studies	02	-	-	01	-	-
31.	Hinduism	04	-	65	12	16	05
	Total	165	19	1174	720	499	88

14. Only the online applications are accepted.
15. The applicants who fail to attend the interview on the prescribed date will never be considered again.
16. All certificates should be submitted at the interview, and the certificate submitted later will not be accepted.
17. Any particular you mentioned in the application will not be allowed to be changed later.
18. The Secretary to the Ministry of Education reserves the right of taking decision on a matter not covered by this notification. Also, the Secretary to the Ministry of Education has the right to take a decision on filling or not filling a portion of any vacancies or completely filling or not filling the vacancies.
19. In the event of any inconsistency or discrepancy prevails among the texts of this notification published in Sinhala, Tamil and English languages, the Sinhala text shall prevail.

J. M. THILAKA JAYASUNDARA,
Secretary,
Ministry of Education.

Ministry of Education, Isurupaya,
Battaramulla.
2024.06.12

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