

(Office Use Only)

**Right to Information Commission**

**Sample Application Form**

**Post of** .....

**1.0 Personal Information**

1.1 Full Name:- .....

.....

1.2 Name with Initials :- .....

.....

1.3 Permanent Address :- .....

.....

1.4 Gender :- .....

1.5 NIC No :- .....

1.6 Date of Birth :- Year            Month            Date            1.7 Age for Application Closing Date

Years ..... Months..... Date.....

1.8 Telephone No : ..... 1.9. Email Address :- .....

1.10 District :- .....

**2.0 Education Qualification:-**

2.1 G.C.E. (O/L) : Year :- ..... Index No. :- .....

For Management Assistant having passed 6 subjects in GCE Ordinary Level With 04 Credit Passes in one Sitting. The 03 Credit Passes Should be for Mathematics, Language & English Language)

	Subject	Grade		Subject	Grade
1.			6.		
2.			7.		
3.			8.		
4.			9.		
5.			10.		

2.2 G.C.E.(A/L) : Year :- ..... Index No. :- .....  
 For Management Assistant having passed 3 subjects in GCE Advanced Level in one Sitting. Except  
 General Test)

	Subject	Grade		Subject	Grade
1.			3.		
2.			4.		

2.3 (i) Date of Graduation :- .....  
 (ii) University / Institute :- .....  
 (iii) Degree :- .....  
 (iv) Subjects :- .....  
 .....

3.0 Professional Qualifications- .....  
 .....  
 .....

4.0 Professional/any Other Qualifications:- .....  
 .....  
 .....  
 .....  
 .....

5.0 Work Experience

Designation	Institute	To	From

6.0 **Certification of Applicant**☺

I Respectfully declare that the above information is true and correct according to the best of my knowledge

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Signature

Date : .....